

**Minutes for the Regular Meeting of Council of the Town of Cupar
Held on
Tuesday, May 19, 2020 7:00 pm
At the Cupar Town Hall**

Present: Mayor Steve Boha; Councilors, Ed Lehman, Don Jeworski, Gloria Woodward, Darcy Szigli Administrator: Wanda McLeod

Absent: Neil Schulhauser, Cory Hart

Call to Order: A quorum being present, Mayor Steve Boha called the meeting to order at 7:00 p.m.

Delegations: None

Approval of the Agenda as amended:

01-05-20 Szigli/Jeworski: THAT the agenda be adopted as amended.

CARRIED

Minutes:

02-05-20 Woodward/Lehman: THAT the minutes of the regular meeting on April 21, 2020 be approved as presented.

CARRIED

03-05-20 Woodward/Lehman: THAT a gift certificate valued at \$100 (4 (four) \$25 certificates) for the business in Cupar be provided to Kelley Monk to congratulate her on the birth of their baby.

CARRIED

04-05-20 Woodward/Jeworski: THAT the 2019 Financial Report from Sensus be accepted and mark the audit of 2019 completed.

CARRIED

Business Arising from the Minutes:

05-05-20 Jeworski/Szigli: THAT 103 Minto curb stop will be repaired and we will not be responsible for the repair of the driveway as it was poured over our access. Further, the water billing that has been issued will remain and will not be written off as the water usage has been occurring as indicated with our new water meters.

CARRIED

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06-05-20 Woodward/Lehman: THAT the Gas Tax Grant remaining funds from 2018-2019 in the amount of \$36,824.40 be reported and allocated to repairing main water shut off valves so we can isolate areas in town when water issues arise. Report to be sent in immediately.

CARRIED

07-05-20 Woodward/Lehman: THAT we advertise tenders for the Tax Title Properties. All sealed tenders will be received no later than June 16, 2020 at 4:00 pm at the Cupar Town Office accompanied by 20% of offer.

Lot 11-12 Block 13 Plan AX3125

Lot 6 Block 8 Plan D4304

Lot 23, 32 Block 7 Plan D4304

Lot 13 Block 4 Plan D4304

Lot 3-4 Block 2 Plan D4304

CARRIED

Correspondence:

- Asphalt quote – CF Asphalt/Regina Paving
- Email from Harpell Montgomery – 411 + 413 Lansdowne
- Canada Day Celebration Events email
- Mathew Scott- Ball board funding
- Municipalities of Saskatchewan – response regarding President Gordon Barnhart opinion
- Grassland Ad request
- Sign for Office Quote – Gloria spoke with these guys at SUMA
- Kevin and Sherry-Lynn Desfosses
- BTN Estimate – pole shed
- SAMA 2020 Primary Audit Report
- Sask Housing Annual Report
- Email from Noble Love – Make Veganism the Law
- Dale Nistor letter
- Parkland Regional Library
- Ray Brunelle – zoning change request
- Cindy Lou McArthur – golf course
- Jordan German - resignation

08-05-20 Woodward/Lehman: THAT CF Asphalt be awarded the repairing of potholes and sealing as per quote in the amount of \$116,081.81.

CARRIED

09-05-20 Jeworski/Szigli: THAT CF Asphalt be awarded the paving of the 400 block Aberdeen as per the quote for \$39,759.09. This will be coordinated with the demo of old CPS buildings to the best of our ability to avoid any damage to the road.

CARRIED

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10-05-20 Woodward/Lehman: THAT the offer of \$6,000.00 from Margaret and Harpell Montgomery for properties located at 411 and 413 Lansdowne be accept with the understanding title change will not occur until work begins on the properties and that all costs associated with the transfer are at the purchaser's expense.

CARRIED

11-05-20 Jeworski/Lehman: THAT we will proceed with Canada Day Celebration Fire Works only on July 1st and apply the approved grant money in the amount of \$3,510.00 to the purchase of the Fire Works. This will be done while implementing safe distancing protocols and proper social distancing.

CARRIED

12-05-20 Jeworski/Lehman: THAT the Town will pay for the grad posters put up on the old hardware building from Southern Printers out of Weyburn in the amount of \$502.83.

CARRIED

13-05-20 Lehman/Szigli: THAT we accept the offer from Dale Nistor for the blue man basket in the amount of \$100.00 with the understanding it is not stamp certified and it is sold as where we do not assume any liability with the unit.

CARRIED

14-05-20 Woodward/Jeworski: THAT the request to change the zoning from commercial to residential be accepted for Lot 30 Block 7 Plan D4304.

CARRIED

Thank you for the letter from Cindy Lou McArthur but we are unable to sell land as the land was donated to the Town of Cupar and the RM of Cupar No 218 for the purpose of a golf course.

15-05-20 Woodward/Lehman: THAT the resignation letter and 2 weeks' notice of Jordan German be accepted as of May 1st, 2020.

CARRIED

16-05-20 Szigli/Jeworski: THAT all correspondence be filed.

CARRIED

Financial:

17-05-20 Woodward/Jeworski: THAT the accounts payable for cheques #234 to 25 in the amount of \$67,758.28 and online payment in the amount of \$6,890.30 for a total of \$76,648.58 be approved as presented.

CARRIED

18-05-20 Jeworski/Lehman: THAT payroll be approved for April 12-25 in the amount of \$3,610.32 and April 26-May 9 in the amount of \$4,199.31 as presented.

CARRIED

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on*

19-05-20 Woodward/Szigli: THAT the bank reconciliations for January and February 2020 be approved as presented.

CARRIED

Discussion for a tax increase has been rejected and tabled for the year due to the pandemic. Will review for 2021 taxation year.

New Business

20-05-20 Woodward/Szigli: THAT the Municipal Economic Enhancement Program 2020 (MEEP) capital funding in the amount of \$81,063.00 as indicated on the mailout package provided be allocated to the repair and maintenance of the roads within Cupar.

CARRIED

The snow dump area for the 2020/21 season will be on the South side of the trees in the old hospital location on Donald Road provided the snow piles will be pushed further out to allow for a large amount of snow and will be maintained properly to allow ease of access and flow during the use and melt.

Schedule a meeting to finalize audit.

Obtain a copy of health letter from Mayor to revise for current scenario.

Transfer site will remain closed and residents will schedule times to be taken out for tree/leaf/grass clipping drop off.

Reports

Water/Sewer log sheets: brought in for review

Rink: quotes on roof repair on screws and rings – add it to the pool quotes

Fire: Hydrant follow up needed.

Health: letters needed so we can send them about our services – Southey wants to collaborate with us.

Shalom: Weekly newsletters are provided during the pandemic lock down.

Library: Librarian retired – looking for new hire.

Museum: Closed

Equipment: ok.

Water & Sewer: ok.

RV Report: ok

Cemetery: ok

Parks: ok

Trees: Move evergreens from former community garden to east side of Railway by Findlay Street.

Street: as discussed

Hall: ok

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Personnel Committee: ok

Pool: Closed

OH&S: ok.

Buildings: Roof quotes at pool and rink

Ball Diamond: discussed; funding will be held until work begins

Bylaws – Water Bylaw tabled to complete changes

Policies – None

Any other business – None

Adjournment

21-05-20 Woodward: THAT the meeting be adjourned at 10:58 pm.

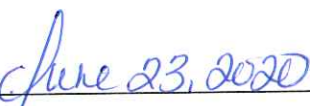
Next regular meeting is Tuesday, June 16, 2020 @ 7:00 pm.



Mayor



Administrator



Date

